**Direction for Services from the Responsible Authority**

Regulation 13(1)

Guidelines

A DAP Member who wishes to request services (e.g. technical advice and assistance or information in writing) from the Responsible Authority must complete this form and submit to [daps@dplh.wa.gov.au](mailto:daps@dplh.wa.gov.au).

The request will be considered by the DAP Executive Director and if approved, the Responsible Authority will be directed to provide a response to DAP Secretariat within the form.

It is important to note that **the completed form containing the query, response and any accompanying documentation will be published on the DAP website** as an addendum to the meeting agenda.

**DAP Application Details**

|  |  |
| --- | --- |
| DAP Name | Insert DAP Name |
| DAP Application Number | DAP file number |
| Responsible Authority | LG Name/WAPC |
| Property Location | Lot No. (Street No.) Street Name, Suburb |

**Nature of technical advice or information required**

|  |  |  |
| --- | --- | --- |
| **1** | **DAP query** | **Insert request for responsible authority** |
|  | Response | Insert response to DAP query |
| **2** | **DAP query** | **Insert request for responsible authority** |
|  | Response | Insert response to DAP query |
| **3** | **DAP query** | **Insert request for responsible authority** |
|  | Response | Insert response to DAP query |

**DAP Executive Director Authorisation**

|  |  |
| --- | --- |
| Signature |  |
| Date | Choose date |
| **Response Due** | **Choose date; Time** |