



Form 15C

Strata Titles Act 1985

Application to Western Australian Planning Commission for Endorsement of a Strata Plan or a Leasehold (Strata) Plan

Version: 1.3 (July 2024)

eLodgement

Our preferred method of lodgement is online at
[Planning Online \(https://planningonline.dplh.wa.gov.au\)](https://planningonline.dplh.wa.gov.au)

Online applications can be paid by credit card, debit card or cheque.

Only complete this form if you cannot lodge your application online.

Notice to applicants – consent to the disclosure of information

In the interests of transparency, the information and plans provided in this application may be made available to the public by the Local Government or the Western Australian Planning Commission for consultation or reporting purposes. Accordingly, in signing this form, you acknowledge that except for information about your business, professional, personal or commercial and financial affairs, the information you have provided in support of your application may be placed made publicly available.

Important information for applicants

- 1) The information on this form is required for endorsement of approval upon a strata plan or leasehold (strata) plan in accordance with the provisions of the *Strata Titles Act 1985* and the *Planning and Development Act 2005*.
- 2) A request for endorsement of approval is to comprise the following components:
 - a) The strata plan or leasehold (strata) plan to be 'examined' by the Western Australian Land Information Authority (Landgate) and is to be submitted to the WAPC by Landgate.
 - b) This completed Form 15C.
 - c) Written advice or evidence from the relevant agency/ies that condition/s of the subdivision approval have been complied with, including supporting documents such as copies of covenants and notifications. If such advice or evidence cannot be provided, a statement of reasons and supporting documentation is to be submitted as to why the WAPC should be satisfied that the condition/s have been or will be complied with at the time a certificate of title is created or registered.

WAPC/Local government
reference no/s:

WAPC/ Local government
decision date/s:

Required application details

The following application details are required. Please print clearly and tick the appropriate box where required.

- This application is for:
Strata Plan Leasehold Strata Plan please provide plan number
- Number of lot/s on this plan
- Unconditional approval (go to question 6) or Conditional approval
- If you ticked the conditional approval box in question 3, have all condition/s been complied with and written advice or evidence obtained from the relevant agency/ies to confirm this? Yes No
If your answer is "yes", please attach the written advice or evidence to this form.
- If question 4 is answered "no", please attach to this form a statement of reasons and supporting documentation as to why the WAPC should be satisfied that the condition/s have been or will be complied with at the time a certificate of title is created or registered.
- Is there any variation(s) to the approved plan or subdivision? Yes No
- If answer to question 6 is "yes", please attach to this form written justification for the variation(s) to the approved plan of subdivision.
- Has the Strata Company supported the full termination proposal? Yes No N/A
If answer is "yes" please attach a copy of the confirmation that the Strata Company has resolved to approve the plan of subdivision.
If answer is "no" please provide either a copy of the State Administrative Tribunal Order confirming the termination resolution OR a certificate of title demonstrating the lot is in single ownership.

Applicant details

The applicant is the person with whom the WAPC will correspond and, if the application is approved, the person to whom the approval will be sent.

Name / company

Contact person

Postal address

Town / suburb Phone number/s

Postcode Fax Email (optional)

Applicant signature The form 15C has been completed in full and all relevant information is attached.

Name and position Date
(if signing on behalf of a company or agency)

Landowner/s details as stated on the WAPC decision letter for the approval of the subdivision
(Please note this may not necessarily be the current landowner and is requested to assist with the processing of this application).

Lodgement

Applications for the approval of a Strata Plan are lodged with the relevant local government.
All applications for leasehold (strata) plans are to be lodged with the WAPC.

Lodging Leasehold (Strata) application to WAPC through Department of Planning, Lands and Heritage offices

Only required if you cannot complete and lodge your application online

Perth	Perth	Albany	Mandurah	Bunbury
(Postal applications): Locked Bag 2506 Perth WA 6001	(Lodgements in person): Level 2 140 William Street Perth WA 6000 telephone: 6551 8002 NRS: 13 36 77	178 Stirling Terrace PO Box 1108 Albany WA 6331 telephone: 9892 7333	Level 1 - Suite 94 16 Dolphin Drive Mandurah WA 6210 telephone: 9586 4680	6th Floor Bunbury Tower 61 Victoria Street Bunbury WA 6230 telephone: 9791 0577

Hours that walk-in (hand delivered) applications will be accepted may change. Please check our website for updates.



For electronic submission of an application to the WAPC for the endorsement of Leasehold (Strata) plans, inclusive of all clearance of conditions, log on to: <http://online.planning.wa.gov.au/ePortal/login.asp>