



eLodgement

Our preferred method of lodgement is online at
[Planning Online \(https://planningonline.dplh.wa.gov.au\)](https://planningonline.dplh.wa.gov.au)

Online applications can be paid by credit card, debit card or cheque.

Only complete this form if you cannot lodge your application online

Notice to applicants – consent to the disclosure of information

In the interests of transparency, the agenda and minutes of meetings of the Western Australian Planning Commission may appear on the Department of Planning, Lands and Heritage website, which is a website that is available to the public. Accordingly, in signing this form, you acknowledge that except for information about your business, professional, personal or commercial and financial affairs, the information you have provided in support of your application may be placed on the website.

Important information for applicants

1. Prior to the WAPC's determination of an application, this form 2A may be submitted to the WAPC with an amended plan that proposes minor variation/s to the submitted subdivision plan. The determination period will be extended by 42 days to allow the amended plan/s to be referred to the relevant authorities.
2. Applications for freehold, survey-strata, leasehold (survey-strata) or community titles (land) scheme subdivision under the *Planning and Development Act 2005*, *Strata Titles Act 1985* and *Community Titles Act 2018* are submitted to the WAPC on form 1A.
3. Applications for community titles (building) scheme subdivision under the *Planning and Development Act 2005* and the *Community Titles Act 2018* are submitted to the WAPC on form 29A.
4. A request for consideration of an amended plan must include:
 - This form 2A completed in full.
 - The correct fee in accordance with the current schedule of fees.
 - Additional material to explain the proposed minor variation/s.
 - A copy of the subdivision plan and any supporting documentation.
 - Where the subdivision plan includes land additional to that in the original application, attachments containing full details of the certificates of title of the additional land and copies of the certificates of title.
 - The WAPC will generally not accept plans showing amendments to a portion of the initial plan (ie modification must be shown in the context of the overall application area).
5. An amendment to a community titles (land) scheme plan or community titles (building) scheme plan may result in the need to amend the community development statement. If this is necessary, the form 2A application may be held pending the determination of the amended community development statement.
6. The request for consideration of the amended plan may not be accepted and will be returned to the applicant with the submitted fee if these requirements are incorrect or incomplete.

Application form on page 2

Submission of application to WAPC through Department of Planning, Lands and Heritage offices

Perth	Perth	Albany	Mandurah	Bunbury
(Postal applications): Locked Bag 2506 Perth WA 6001	(Lodgements in person): Level 2 140 William Street Perth WA 6000 telephone: 6551 8002 NRS: 13 36 77	178 Stirling Terrace PO Box 1108 Albany WA 6331 telephone: 9892 7333	Level 1 - Suite 94 16 Dolphin Drive Mandurah WA 6210 telephone: 9586 4680	6th Floor Bunbury Tower 61 Victoria Street Bunbury WA 6230 telephone: 9791 0577

Hours that walk-in (hand delivered) applications will be accepted may change. Please check our website for updates.

WAPC reference no: **Number of lots:**

1. Applicant

The applicant is the person with whom the WAPC will correspond and, if the application is approved, the person to whom the approval will be sent.

Name / company

Contact person

Postal address

Town / suburb Phone number/s

Postcode Fax Email

Applicant signature The form 2A has been completed in full and all relevant information is attached. It is agreed that the determination period is extended by 42 days.

Name and position Date

(if signing on behalf of a company, agency or tier 1 corporation)

2a. Consent to apply (applicable where a community scheme has not been registered)

Registered proprietors (landowner/s) or the authorised agent's details must be provided in this section. If there are more than two landowners please provide all relevant information on a separate page. Signature/s must be provided by all registered proprietors or by an authorised agent.

Alternatively, a letter of consent signed by all registered proprietors or by the authorised agent, can be provided.

Full name

Company / agency

ACN/ABN

Postal address

Town / suburb Postcode

Signature The landowner/s or authorised agent consents to the applicant submitting this application Date

Name and position

(if signing on behalf of a company or agency)

Full name

Company / agency

ACN/ABN

Postal address

Town / suburb Postcode

Signature The landowner/s or authorised agent consents to the applicant submitting this application Date

Name and position

(if signing on behalf of a company or agency)

2b. Consent to apply (applicable where a community scheme has been registered)

For community titles (land) or (building) scheme subdivision where a community scheme has been registered, upload or attach a copy of the tier 1 corporation special resolution approving the subdivision application. Where the applicant is not the tier 1 corporation, evidence that the tier 1 corporation authorises the applicant to submit the application must be attached.

Tier 1 scheme number	<input type="text"/>		
Tier 1 corporation name	<input type="text"/>		
Postal address	<input type="text"/>		
Town / suburb	<input type="text"/>	Postcode	<input type="text"/>
Phone number/s	<input type="text"/>		
Email	<input type="text"/>		
Signature	<input type="text"/>	The tier 1 corporation consents to the applicant submitting this application	Date <input type="text"/>
Name and position	<input type="text"/>		

(if signing on behalf of a tier 1 corporation)