

APPENDIX 7 SCHEDULE OF SUBMISSIONS (EXAMPLE TEMPLATE)

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| **No.** | **Submitter type** | **Submitter details & address (Confidential)** | **Summary of Submission** | **Themes** | **Department’s Comment / recommendation** |
| **Guidance: Delete this row once read** | **Confidential: For public reports, hide column** |  | **Optional – Delete column if not relevant** | **Optional - Delete column if not relevant. (e.g. if addressed in Engagement Report)** |
| 1 | For example:*Government Agency (Name agency here) OR**Representative Group (Name group here) OR**Member of public* | For example:*Name**Title if relevant Address* | 1. *Dot point summary.*
2. *If its important WAPC read full submission, consider attaching (confidential reports) or circulating under separate cover (for public reports).*
 |  | For example: *Note – see discussion of these themes in report -****no modification recommended*** *as a result of the submission.*OR*Note and partially support:****Modifications recommended to address traffic impacts*** |
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NOTES (delete after use):

* *Guide to Best Practice Planning Engagement in Western Australia and the Department’s Stakeholder Consultation Policy and Procedure provide some guidance on presentation of outcomes of consultation to support decision making.*
* *Personal details of individual submitters should not be publicly available for privacy reasons and should be hidden or omitted for any attachment to a publicly published (i.e. non-confidential) report.*