



Future of Fremantle Planning Committee

Terms of Reference

The terms of reference for the Future of Fremantle Planning Committee of the Western Australian Planning Commission.

Adoption Date: 01/05/2024

Committee Title	Future of Fremantle Planning Committee
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Effective Date	1/07/2024
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The Western Australian Planning Commission (WAPC) is established under the *Planning and Development Act 2005* to provide independent advice to the Government on integrated land use planning and development, and to facilitate the preparation, implementation and delivery of state planning policies, strategies and plans through its functions and statutory decisions. Schedule 2 of the Act provides for the WAPC to establish committees to support it in delivering its functions.

1. PURPOSE

The State Government has endorsed the independent Westport Taskforce's recommended location and design for a future container port at Kwinana. The selected location of the new future port potentially presents an opportunity for future redevelopment of Fremantle's North Quay and surrounding land, as well as making the Victoria Quay amenable to other uses by removing industrial trades from the inner harbour. The Future of Fremantle Planning Committee (FFPC) has been established to respond to this opportunity by progressing land-use and economic development opportunities for Fremantle arising from the Westport initiative.

2. OBJECTIVES, SCOPE & FUNCTIONS

The FFPC will examine the future of Fremantle, with a strong focus on redeveloping Fremantle's North Quay and surrounding land while also examining other uses for Victoria Quay (project area). The key objectives of the FFPC are to:

- Develop a vision for the future redevelopment of Fremantle Port's inner harbour land in a manner that optimises the inner harbour's unique development opportunities and integrates the harbour with the broader development of the City of Fremantle.
- Develop an employment strategy to help inform the masterplan to maintain local jobs while transitioning the inner harbour to other land uses.
- Examine the planning of the North Fremantle Precinct and finalise the work being undertaken by the North Fremantle Development Precinct Technical Advisory Group.
- Investigate new economic opportunities and developments in the project area.

3. DURATION OF THE COMMITTEE

The duration of the FFPC is for a term of three years until 31 December 2024 to deliver aligned land-use planning outcomes in relation to the matters within this Terms of Reference.

4. ACCOUNTABILITY AND DECISION-MAKING AUTHORITY

The FFPC has been established as a committee under Schedule 2 of the *Planning and Development Act 2005*. The proceedings and findings of the FFPC will be referred to the WAPC for noting with any recommendations submitted for approval.

The Committee is established as an expert and representative project advisory committee. The Committee is authorised to provide advice and make recommendations to the WAPC but does not have delegation to make decisions: Planning decisions in the area will be made by the responsible authority under the *Planning and Development Act 2005* and/or other legislation.

The Committee must operate in accordance with the *Western Australian Planning Commission Regulations 2024* and the Commission's Governance Manual which contains its Policies, Procedures and Code of Conduct (including its Conflict of Interest and Confidentiality requirements).

5. COMMITTEE MEMBERSHIP

The FFPC shall comprise of 12-14 members including:

- a neutral, non-Executive chair and

Appointees representing:

- Western Australian Planning Commission
- Department of Planning, Lands and Heritage
- [State] Member for Fremantle
- Fremantle Port Authority
- Westport
- Department of Jobs, Tourism, Science and Innovation
- Department of Transport
- City of Fremantle
- A representative from the Fremantle community
- Fremantle Chamber of Commerce
- Tourism Western Australia

Members are invited to attend all meetings with a view to achieving the purpose of the FFPC and are encouraged to champion the delivery of land-use and economic development opportunities for the project area on behalf of State Government and provide guidance on implementation and communications.

Members shall have a clear understanding of their authority, responsibility and accountability and have the appropriate skills necessary to fulfil their role on the FFPC.

When relevant, specialist consultants or other stakeholders who are not members of the FFPC may be invited to attend on behalf of, or in addition to a member. Prior agreement must first be obtained from the chairperson.

6. MEETINGS, OPERATION & SUPPORT

Meetings will be:

- held as required - generally quarterly;
- held at a venue approved by the chairperson – generally in the offices of the Department of Planning, Lands and Heritage or in Fremantle, with the option to attend virtually unless otherwise specified by the Chairperson of the Committee;
- conducted in accordance with the WAPC's Meeting Procedures; and
- supported by a staff member/s of the Department of Planning, Lands and Heritage including a Strategic Advisor and cross-portfolio project team, who will:
 - provide at least 5 business days notice of meetings;
 - circulate agendas and papers at least 5 business days prior to a meeting;
 - circulate minutes endorsed by the chairperson of the FFPC within 5 business days of a meeting and refer a copy of these to the WAPC; and
 - undertake record keeping in accordance with the Department's policies and procedures.

A quorum for the FFPC shall be in accordance with the WAPC Meeting Procedures and consist of half the number of Members of the Committee, rounded up to the nearest whole number.

All effort should be made by members to attend all meetings. Where a member is unable to attend or participate in a meeting, it is their responsibility obtain the approval of the chairperson to brief and send an appropriate delegate as an observer.

7. ENDORSEMENT AND REVIEW

These Terms of Reference were endorsed by the Chairman of the WAPC and updated following review in 2024.

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