

Western Australian Planning Commission (WAPC) Board and Committee Selection Process

The Western Australian Planning Commission (WAPC) is established under the *Planning and Development Act 2005* (PD Act). The PD Act also prescribes the establishment of two statutory committees, being the Statutory Planning Committee and the Executive, Finance and Property Committee, and allows the WAPC to establish additional committees to enable it to deliver its functions. The *Swan Valley Planning Act 2020* (Swan Valley Act) requires establishment of the Swan Valley Statutory Planning Committee; a statutory committee to manage the WAPC's statutory planning functions in the Swan Valley.

Appointments to the WAPC board are made by the Minister for Planning and the appointment of members to statutory committees are made by the WAPC board, with the approval of the Minister. The Planning and Development (Western Australian Planning Commission) Regulations 2024 (WAPC Regulations) require that any appointment to an additional committee with delegation from the WAPC also requires the Minister's approval.

WA Government Board and Committee appointments must also comply with the requirements of the [Premier's Circular 2023/02 - State Government Boards and Committees](#).

The PD Act, Swan Valley Act and WAPC Regulations outline the statutory requirements for the membership of the WAPC board and its statutory committees. Additional selection considerations include:

- General skills relevant to board and committee roles such as those outlined by the Public Sector Commission in its *Governance Manual for Western Australian Government Boards and Committees*.
- Specific skills relevant to the role of the board or committee. These can be outlined in terms of reference or identified through a skills assessment.
- Diversity and inclusion considerations as outlined in the [Premier's Circular 2023/02 - State Government Boards and Committees](#).

Appointments can be identified from the existing membership, through an open call for nominations, by using the Government's [OnBoardWA](#) register or undertaking a targeted recruitment process, for example where a very specific skillset is required or where a recent open call has not been undertaken.

Nomination requires a Curriculum Vitae and covering letter demonstrating relevant experience, expertise, skills and attributes and may involve interviews. A selection panel may also be convened as part of the appointment process.

The Department of Planning, Lands and Heritage, on behalf of the Minister for Planning, assists in the coordination of selection and appointment processes for WAPC Board and Committee appointments.